

## **HOS 6934 - Professional Seminar Preparation Syllabus - Fall Semester, 2014**

**Student assignments:** Students are required to present one (1) proposal (15-16 min) and one (1) research (12 min) seminar derived from a recent journal article selected by each student. The journal article must be approved by at least one of the instructors. The proposal seminar should describe the research problem and the experiments used to answer the posed question(s). This should include background into why this question/problem is of interest, as well as a clear statement of the objective (s) and hypothesis (ses) tested. No data/results will be presented during the proposal seminar. The research seminar should be similar to an oral presentation that is typically given at a scientific meeting. This presentation should briefly introduce the research problem, the methods, followed by results and a discussion of their significance.

**Class attendance:** Class attendance is mandatory. A sign-in sheet will be available at each meeting. Please ensure that you have signed! Excused absences require advance notice when possible and documentation such as a note from a medical professional. Unexcused absences *will* result in reduction in final grade.

**Grading:** Grades will be assigned based on achievement of the learning objectives listed below, class participation (60%), and class attendance (40%). The following scale will be used: 93 to 100 = A; 90 to 92 = A-; 87 to 89 = B+; 83 to 86 = B; 80 to 82 = B-; 77 to 79 = C+; 73 to 76 = C; 70 to 72 = C-; 67 to 69 = D+; 63 to 66 = D; 60 to 62 = D-; < 59.9 = E.

**Make-up policy:** In the event that a student has an excused absence on the day of his/her presentation, the instructors will work with the student to reschedule the presentation.

### **Learning Objectives:**

At the conclusion of this course, the student will:

- Organize and prepare research and proposal seminars.
- Satisfactorily deliver both types of seminars in class.
- Critically evaluate and provide constructive criticism of presentations made by other students enrolled in the course.

**Students with disabilities:** Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor(s) when requesting accommodation.

**Instructors:**

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Office hours: TR, 1:30 p.m. – 3:30 PM

**Prerequisites:** None (required for all incoming HS graduate students).

**Credit hours:** 1

**Frequency:** Offered Fall semesters.

**Meeting Times:** TBA

**Location:** TBA

**Course format:** Discussion and student presentations.

**Text:** There is no required textbook for this course. There is no outside reading list.

**Academic Honesty, Software Use, UF Counseling Services, Services for Students with Disabilities**

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity." You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see:

<http://www.dso.ufl.edu/SCCR/honorcodes/honorcode.php>

## **Software Use:**

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

## **Campus Helping Resources:**

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career and academic goals which interfere with their academic performance. These resources include:

1. University Counseling and Wellness Center, 301 Peabody Halle, 392-1575, personal and career counseling. [www.counseling.ufl.edu/cwc/](http://www.counseling.ufl.edu/cwc/)

Counseling Services  
Groups and Workshops  
Outreach and Consultation  
Self-Help Library  
Training Programs  
Community Provider Database

2. Career Resource Center, Reitz Union, 392-1601, career development assistance and counseling. [www.crc.ufl.edu/](http://www.crc.ufl.edu/)

## **Services for Students with Disabilities:**

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation

0001 Reid Hall, 352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)

