Joint meeting of the Horticultural Sciences (HOS) Faculty Advisory Committee (FAC) and the HOS Academic Programs Committee (HAPC)
January 7, 2011

FAC members present:
Chair – Rebecca Darnell
Members – Chris Chase, Jim Olmstead, Bala Rathinasabapathi, Danielle Treadwell

HAPC members present:
Steve Sargent, Kevin Folta, Mark Settles, Rebecca Darnell, Xin Zhao

1. Rebecca described general procedures for all standing HOS committees including the HAPC
2. The HAPC elected Mark Settles as chair and Rebecca Darnell as secretary
3. The overall charge for the HAPC is to provide leadership for all HOS undergraduate and graduate curricula
4. The HAPC is also responsible for the formation of ad-hoc committees as appropriate to address specific departmental issues. Under the new bylaws, the current HOS seminar committee will become an ad-hoc committee of the HAPC
   • Kevin Folta and Jim Olmstead agreed to continue on the ad-hoc seminar committee
   • Lincoln Zotarelli will be asked to participate on the ad-hoc seminar committee
   • The HAPC will ask the HOS Graduate Student Club for a volunteer to participate on the ad-hoc seminar committee
   • The ad-hoc seminar committee will designate one seminar date each fall for graduate students to invite a speaker
   • Mark Settles will ask the department chair whether a small amount of departmental funds, for regional travel, can be allocated to allow the HOS Graduate Student Club to invite a speaker of their choice each fall semester
5. The HAPC will request time at the February HOS Faculty meeting to present the results of curriculum enhancement exercises for both undergraduate and graduate programs
   • A list of HOS specific “crisis” courses, where there is a current faculty vacancy or soon to be due to retirement, will be developed for presentation at the faculty meeting
   • Steve Sargent will discuss the results of communication with graduate students about cross-listed undergraduate and graduate courses
   • Ad-hoc committees to address undergraduate and graduate curricula needs will be formed following discussion at the faculty meeting
6. Saba summarized the past meetings about the Teaching Farm proposal being led by Rose Koening in Agronomy
   • HOS faculty are not in favor of participating in a joint research farm
   • Danielle Treadwell expressed concern about maintenance and continued funding for the proposed farm
   • Danielle indicated there will be at least two more Teaching Farm meetings prior to February
   • Saba will request discussion of the Teaching Farm as an agenda item for the February faculty meeting